Republic of Malawi

ROADS AUTHORITY

REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – FIRMS SELECTION)

MALAWI: TRANSPORT SECTOR

NAME OF PROJECT - Southern Africa Trade and Transport Facilitation Program - SOP2
Loan No./Credit No.: 5622-MAI
PROJECT ID: P145566
Assignment Title: Consulting Services to Provide Technical Assistance for the Preparation of the Malawi National Single Window

Reference No.: RA/CON/2016-17/14

The Government of Malawi (GOM) has received financing from the World Bank towards the cost of the second phase of the Southern Africa Trade and Transport Facilitation Project (SATTFP-SOP2), and intends to apply part of the proceeds for consulting services.

The consulting services ("the Services") include Consulting Services to assist with the development of a Blue print for Implementation of the Malawi National Single Window (MNSW), to be implemented within approximately six (6) calendar months. The objective of this consultancy is to undertake the preparatory work for the establishment and operation of the MNSW based on the existing GOM’s decisions and policy. The preparatory work will be divided into eight (8) inter-related clusters of work the outputs of which will form the full MNSW “Blueprint”. These will include development of the following: (i) the overall vision and strategy for the MNSW; (ii) a Business Model (Governance and Operational Model) for the MNSW; (iii) a Revenue Model and Fee Structure for the sustainable operation of the MNSW; (iv) a Functional Model comprising re-engineered business functions, harmonized data model and Technical Architecture for the MNSW
System; (v) communications/publicity strategy and plan for the MNSW; (vi) legal gap analysis and recommendations for establishing the legal basis for the MNSW; (vii) design of an Implementation Plan, including a Procurement Plan, a Capacity Building Plan and a Change Management Plan and for the MNSW operating entity, governing entity, participating agencies and traders; and (viii) the full Blueprint for the implementation of the MNSW.

The Government of Malawi represented by the Roads Authority (RA) now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

a. Number of similar assignments;
b. Field of specialization of the firm;
c. Experience in developing governance frameworks, operational models and organizational structures for the operation of a National Single Window for Trade within the last five (5) years;
d. Availability of qualified key experts for the assignment;
e. Experience in similar working conditions.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers of January 2011, revised 2014 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

A Consultant will be selected in accordance with the Quality and Cost Based Selection (QCBS) method set out in the Consultant Guidelines.

Further information can be obtained at the address below during office hours i.e. 0800 to 1630 hours local time.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by 10th November, 2016; 14:00 hours Local Time.

Roads Authority
Attn: Isaac Kunkeyani – Acting Procurement Specialist
Functional Building - Off Paul Kagame Road
Private Bag B346, Lilongwe 3
Malawi
Tel: +265 1 753 699
Fax: +265 1 750 307
Email: jkunkeyani@ra.org.mw / ra@ra.org.mw
Website: www.ra.org.mw