

# Republic of Malawi



## The Roads Authority

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### INVITATION TO BID National Competitive Bidding (NCB)

#### Supply and Delivery of ICT Equipment

**Procurement Reference No.: RA/ADM/HQ/ICT/2022-23/03**

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1. The Roads Authority (RA) budgeted public funds for the procurement of various goods in the 2022-23 Financial Year. The RA intends to apply part of the funds to cover eligible payments for the Supply and Delivery of ICT Equipment. The equipment to be supplied include 2No. servers; 20No. printers, 4No. fast scanners and 37No. laptops. The equipment should be delivered at the Roads Authority Headquarters in Lilongwe within a period of eight weeks.
2. Bidding will be conducted in accordance with the open tendering procedures contained in the Public Procurement and Disposal Act (2017) and Regulations of the Government of the Republic of Malawi and is open to all eligible bidders.
3. Interested eligible bidders may obtain further information from the RA Headquarters and inspect the bidding document at the address given in paragraph 7 below from 8:00 am to 4:30 pm starting from Tuesday, 13<sup>th</sup> September, 2022.
4. A complete set of Bidding Documents in English may be purchased by interested bidders upon payment of a non-refundable fee of **MK5,000.00**. The method of payment will be bank deposit at the NBS Bank account indicated in paragraph 6 below. The bank deposit should be cash or bank certified cheque.
5. Bids must be delivered in sealed envelopes clearly marked "Supply and Delivery of ICT Equipment" to the address indicated in paragraph 7 below at or before **10:00 am on 13<sup>th</sup> October, 2022**. **All bids must be accompanied by a bid securing declaration form**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address indicated in paragraph 7 at **10:30 am on 13<sup>th</sup> October, 2022**.
6. The bank account where payment for bidding documents shall be deposited to is:  
**NBS Bank, Capital City Service Centre**  
**Account Name: Roads Authority**

**Account number: 20991453**  
**No cash payment shall be accepted at the Roads Authority Headquarters**

7. The address where documents may be inspected at, issued from and where bids must be delivered at is:

The IPDC Chairperson  
Roads Authority  
Functional Building, Room No. 21  
Off Paul Kagame Road  
Private Bag B346  
Lilongwe 3

The Roads Authority is not bound to accept the lowest or any bidder